



EMERGENCY MEDICINE

Provider Name: _____ Facility: _____

My Placement Specialist (recruiter) is: _____

Type (circle one): Physician Midlevel Other: _____

Date	Day	Start Time	End Time	Total Hours
	SUN			
	MON			
	TUES			
	WED			
	THURS			
	FRI			
	SAT			
Total				

INTERNAL USE	
PO	_____
JOB	_____
INV	_____
RQ	_____
PD	_____
MALP	Y / N
ST	_____
EXPREP	_____

Please check if you have a rental car for this period Yes No

Mileage and Expense Log (mileage only reimbursed when using your own car and doesn't apply to a rental car)			
Date	From	To	# of Miles
Total Miles			

Other Reimbursable Out of Pocket Expenses (legible receipts must accompany this form for reimbursement)			
Date	Type	Description	Amount
Total \$ Expenses for this period			

Required Signatures

Printed Name _____ Title _____

Provider Signature _____ Date _____

* Provider: By signing this, I confirm that the hours and expenses reported here are true and correct and understand that these hours and expenses will be reviewed and paid in accordance as an independent contractor.

Printed Name _____ Title _____

Client Signature _____ Date _____

* Client: By signing this, I confirm that the hours and expenses reported here are true and correct and understand that these hours and expenses will be reviewed and billed in accordance with agreed upon terms. Please call your placement specialist if there are any questions. (954).858.1443

PLEASE FAX SIGNED TO 954-514-3949 no later than Monday 12:00 PM (EST)